



# The Borough of Mendham

Meeting of the Mayor and Council

March 25, 2024

7:00PM

## MINUTES

### 1. CALL TO ORDER

Mayor Serrano called the March 25, 2024, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

### 2. FLAG SALUTE AND MOMENT OF SILENCE

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

### 3. OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Bowers Building, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

### 4. ROLL CALL

The following officials were present:

Mayor Christine Serrano Glassner  
Council President James Kelly  
Council Member Marilyn Althoff (*Arrived 7:10 pm*)  
Council Member Steve Andrew  
Council Member Neil Sullivan

Also present were:

Fred Semrau, Esq., Dorsey & Semrau, LLC  
Joyce Bushman, Borough Administrator  
Lauren McBride, Acting Borough Clerk

Absent:

Council Member Brennan Reilly  
Council Member Will Russo

### 5. CONSENT AGENDA ITEMS

1. **Approval of Minutes:** March 13, 2024
2. **Raffle Licenses:** Westmount Montessori School, 4/26/2024
3. **Peddler/Solicitor License:** Bridgeville Ice Cream, 4/1/2024 – 9/30/2024

Motion to Approve: Council Member Andrew  
Second: Council Member Sullivan  
Ayes: Andrew, Kelly, Sullivan  
Nays: None  
Abstain: None

**6. PRESENTATION**

KEVIN STROUP, EAGLE SCOUT PROJECT “CREATING A TRAIL BEHIND UNITED METHODIST CHURCH”

Kevin Stroup presented his eagle project to construct a trail behind the Mendham United Methodist Church. The trail will be a 1/3 mile loop. There will be multiple entrances to the outer loop near the parking lot, behind the church, and next to the playground. Plans to use wood chips to make the path visible and last longer. The project should be complete by late Summer.

Motion to Approve: Council Member Kelly  
Second: Council Member Sullivan  
Ayes: Althoff, Andrew, Kelly, Sullivan  
Nays: None  
Abstain: None

**6. ORDINANCE FOR ADOPTION**

**#04-2024 ORDINANCE OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, ADOPTING A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) MODEL ORDINANCE FOR STORMWATER CONTROL**

Mayor Serrano Glassner opened public hearing.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glasser closed public hearing.

Motion to Approve: Council Member Andrew  
Second: Council Member Kelly  
Ayes: Althoff, Andrew, Kelly, Sullivan  
Nays: None  
Abstain: None

**8. RESOLUTIONS**

**#067-2024 RESOLUTION AUTHORIZING THE REFUND OF AN APPLICATION FOR SANITARY SEWER CONNECTION FEE**

Motion to Approve: Council Member Andrew  
Second: Council Member Sullivan

Ayes:

Althoff, Andrew, Kelly, Sullivan

Nays: None  
Abstain: None

**#068- 2024 RESOLUTION PROVIDING FOR EMERGENCY TEMPORARY APPROPRIATIONS FOR THE 2024 TEMPORARY CURRENT FUND BUDGET**

Motion to Approve: Council Member Kelly  
Second: Council Member Andrew  
Ayes: Althoff, Andrew, Kelly, Sullivan  
Nays: None  
Abstain: None

**#069-2024 RESOLUTION PROVIDING FOR EMERGENCY TEMPORARY APPROPRIATIONS FOR THE 2024 TEMPORARY SEWER FUND BUDGET**

Motion to Approve: Council Member Kelly  
Second: Council Member Andrew  
Ayes: Althoff, Andrew, Kelly, Sullivan  
Nays: None  
Abstain: None

**#070-2024 RESOLUTION APPOINTING AMY HALPERN AS THE POLICE RECORDS SPECIALIST/ ADMINISTRATIVE ASSISTANT FOR THE MENDHAM BOROUGH POLICE DEPARTMENT**

Motion to Approve: Council Member Andrew  
Second: Council Member Althoff  
Ayes: Althoff, Andrew, Kelly, Sullivan  
Nays: None  
Abstain: None

**9. ADMINISTRATOR OPERATIONS REPORT**

Administrator Bushman reported that all Borough vendors were contacted regarding the new process requiring claimant/ vendor certification to be on the front, back or attached to their invoices for the Borough to process payments. Initiating this new process will enable quicker vendor payments.

**10. COUNCIL STANDING COMMITTEE REPORTS**

Public Works and Utilities– Chair Steve Andrew

The chair reported:

DPW: N/A

Sewer: The staff worked along side JEV Construction to lower the oxidation ditch, change from an adjustable ware to a fixed ware. The Borough will receive credit for the change.

Land Use - Chair Neil Sullivan

JLUB: Met March 19<sup>th</sup>, approved applications for two moderate income units, instead of one low income unit.

Personnel/Volunteer Projects Liaison - Chair Will Russo

Not present

Finance - Chair Jim Kelly

Budget is scheduled for public hearing at the April 10<sup>th</sup> meeting.

Recreation and Parks/School Boards Liaison - Chair Brennen Reilly

Not present

Public Safety/Board of Health Liaison - Chair Marilyn Althoff

Pleased to report that the Borough hired Amy Halpern for the full-time position as police records specialist and administrative assistant.

**11. BOROUGH ATTORNEY REPORT**

Fred Semrau, Esq., stated that the Governor passed the new Affordable Housing Legislation. It is a lot of pressure for many desirable communities in Morris County this new legislation imposes. The Department of Community Affairs will obligate the number of affordable to market units the Borough will have to comply.

**12. MAYOR'S ITEMS**

Mayor Serrano Glassner stated she plans to hold a mayor's round table to discuss this new legislation.

She also congratulated the Police Department on their Accreditation Certificate and thanked the department for their hard work.

**13. PUBLIC COMMENTS -AUDIENCE PARTICIPATION**

Priscilla Beck, 16 Coventry Ln stated she enjoyed the Senior's Documentary on the Automat this afternoon. She also questioned a Resolution from the previous meeting for a tax settlement for \$2.6 million. The Borough Attorney commented that it was a tax appeal settlement for \$2,600.00 not \$2.6 million dollars.

**14. APPROVAL OF VOUCHERS**

Bills List Dated March 18, 2024 & March 21, 2024

Motion to Approve: Council Member Kelly  
Second: Council Member Andrew  
Ayes: Althoff, Andrew, Kelly, Sullivan  
Nays: None  
Abstain: None

**15. EXECUTIVE SESSION**

None.

**16. ADJOURNMENT**

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Adjourn: Council Member Althoff  
Second: Council Member Sullivan  
Ayes: Althoff, Andrew, Kelly, Sullivan  
Nays: None

Meeting adjourned at 7:28 pm

Respectfully Submitted:

Lauren McBride  
Acting Borough Clerk  
The Borough of Mendham